



Municipality of West Elgin

Minutes

Council Meeting

May 9, 2019 – 9:30 a.m.

Council Chambers, West Elgin Municipal Building

Present: Mayor McPhail
Deputy Mayor Leatham
Councillor Cammaert
Councillor Rowe
Councillor Tellier

Staff Present: G. Scharback, CAO/Clerk
M. Badura, Treasurer
L. Gosnell, Public Works Superintendent
J. Slater, Recreation Superintendent
H. James, Planner
J. Morgan-Beunen, Chief Building Official
T. Mohan, Drainage Superintendent
J. Nethercott, Deputy Clerk

Also Present: S'rana Scoles, BluMetric Environmental
Ken Sharratt, Sharratt Water Management Ltd.
Sam Smith, OCWA
Susan Budden, OCWA

1. Call to Order

Mayor McPhail called the meeting to order at 9:30 a.m.

2. Adoption of Agenda

Resolution No. 2019-238

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council Adopt the Agenda with the addition of correspondence 13.9. from Yvonne Brooks.

Disposition: Carried

3. Disclosure of Pecuniary Interest

None.

Council advanced the agenda to item 9.1

9.1.Landfill

9.1.1. S'rana Scoles, BluMetric Environmental – 2018 Annual Landfill Monitoring Report

Ms. Scoles of BlueMetric Environmental presented a power point presentation regarding West Elgin Landfill.

Resolution No. 2019-239

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from S'rana Scoles, BlueMetric Environmental re: 2018 Landfill Monitoring Report

Disposition: Carried

9.2. Water

9.2.1. Ken Sharratt, Sharratt Water Management Ltd. – Financial Plan and Rate Report

Mayor McPhail welcomed Mr. Sharratt and thanked him for his attendance. Mr. Sharratt presented a power point presentation which provided an overview of his Financial Plan and Rate Report for the Municipality of West Elgin.

Resolution No. 2019-240

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council hereby approves the Financial Plan and Rate Report for the years 2019- to 2020, inclusive, as prepared by Ken Sharratt, Sharratt Water Management Ltd.

Disposition: Carried.

Council recessed at 10:43 a.m. and reconvened at 10:53 a.m.

9.2.2. Sam Smith, OCWA – West Elgin Water System 2019 First Quarter Operations Report

Resolution No. 2019-241

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Elgin Distribution System Operations Report, First Quarter 2019.

Disposition: Carried

9.3. Wastewater

9.3.1. Sam Smith, OCWA – West Lorne Wastewater Treatment Plant 2019 First Quarter Operations Report

Resolution No. 2019-242

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: West Lorne Wastewater Treatment Plant and Collection System Operations Report, First Quarter 2019.

Disposition: Carried

9.3.2. Sam Smith, OCWA – Rodney Wastewater Treatment Plant 2019 First Quarter Operations Report

Resolution No. 2019-243

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: Rodney Wastewater Treatment Plant and Collection System Operations Report, First Quarter 2019.

Disposition: Carried

4. Public Meeting

None.

5. Delegations

None.

6. Minutes

Resolution No. 2019-244

Moved: Councillor Rowe

Seconded: Councillor Tellier

That minutes of the Council meeting on April 25, 2019 be adopted as circulated and printed.

Disposition: Carried

Council advanced to agenda item number 9.13.1

9.13.1. Genevieve Scharback, CAO/Clerk – Tourism Exemption for Natterjack Brewing Company Ltd.

Resolution No. 2019-245

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Genevieve Scharback, CAO/Clerk re: Tourism Exemption for Natterjack Brewing Company Ltd; and

That West Elgin Council hereby schedules a Public Meeting at 9:30 a.m. on May 23, 2019 in respect of a proposed by-law pursuant to the *Retail Business Holidays Act, R.S.O. 1990*.

Disposition: Carried

7. Business Arising from Minutes

None.

8. Committee and Board Report

8.1. Elgin County Council

8.1.1. County Council Highlights

8.2. Economic Development Committee

8.3. Port Glasgow Trailer Park Committee

8.4. West Elgin Community Centre Board of Management

Mayor McPhail reported that the Board met on Wednesday May 8, 2019. They are currently awaiting the outcome of the decision to merge Minor Hockey with area municipalities to see how it will affect the ice time rentals in 2020.

8.5. West Elgin Recreation Committee

8.6. Community Policing Committee

Councillor Cammaert reported that the May 8, 2019 meeting was cancelled.

8.7. Four Counties Transit Board

8.8. Healthy Communities Partnership Committee

8.9. Lower Thames Conservation Authority

8.9.1. Minutes of Board of Directors Meeting April 18, 2019

8.10. Tri-County Water Board of Management

Councillor Tellier reported that members attended a meeting on May 7, 2019 which included a plant tour and a report from Mr. Ken Sharratt.

8.11. West Elgin Health Centre Support Planning Committee

Deputy Mayor Leatham reported that the Mayor's Breakfast on May 1, 2019 was well attended.

8.12. West Lorne Heritage Homes Board of Directors

8.13. Haven's Lake Road Committee

8.14. Port Glasgow Erosion Committee

Councillor Rowe stated that the committee is awaiting an estimate of the work that needs to be done before reporting back to Council.

8.15. Rodney Aldborough Agricultural Society

9. Staff Reports

9.4. Building

9.4.1. Jackie Morgan-Beunen, CBO – April 2019 Building Permit Report

Resolution No. 2019-246

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council receives the report from Jackie Morgan-Beunen, CBO re: April 2019 Building Permit Report.

Disposition: Carried

9.5. By-Law Enforcement

9.6. Emergency Management

9.6.1. Jeff Slater, CEMC – Emergency Management

Resolution No. 2019-247

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Jeff Slater, CEMC re: Emergency Management, for information purposes.

Disposition: Carried

9.7. Fire

9.8. Municipal Drains

9.8.1. Tom Mohan, Drainage Superintendent – Award Tender Leibner Drain Culvert

Resolution No. 2019-248

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re: Award Tender Leibner Drain Culvert; and

That West Elgin Council hereby awards the tender for the replacement of the Leibner Drain Culvert to the lowest bidder, JLH Excavating Inc., in the amount of \$13,630.00 plus applicable taxes.

Disposition: Carried

9.8.2. Tom Mohan, Drainage Superintendent – Award Tender Bonn Drain Culvert

Resolution No. 2019-249

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re: Award Tender Bonn Drain Culvert; and

That West Elgin Council hereby awards the tender for the replacement of the Bonn Drain Culvert to the lowest bidder, D. Dick Excavating, in the amount of \$18,698.00 plus applicable taxes.

Disposition: Carried

9.8.3. Tom Mohan, Drainage Superintendent – Award Tender Redinger Drain Culvert

Resolution No. 2019-250

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re: Award Tender Redinger Drain Culvert; and

That West Elgin Council hereby awards the tender for the replacement of the Redinger Drain Culvert to the lowest bidder, D. Dick Excavating, in the amount of \$6751.00 plus applicable taxes.

Disposition: Carried

9.9. Public Works

9.9.1. Lee Gosnell, Public Works Superintendent – April 2019 Monthly Report

Resolution No. 2019-251

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Lee Gosnell, Public Works Superintendent re: April 2019 Monthly Report for information purposes.

Disposition: Carried

9.9.2. Lee Gosnell, Public Works Superintendent – Storage Shed at Water Pump Station

Resolution No. 2019-252

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Public Works Superintendent re: the demolition of the storage shed located at the Water Pump Station on Graham Road; and

That West Elgin Council hereby direct this cost to the 2019 Budget.

Disposition: Carried

9.10. Recreation

9.10.1. Jeff Slater, Recreation Superintendent – Grass Cutting on Non - Municipally Owned Property

Resolution No. 2019-253

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Jeff Slater, Recreation Superintendent; and

That West Elgin Council provided direction to staff to send correspondence to the property owner regarding the maintenance of these properties and that in future if municipal staff are required to maintain this property the costs will be added to the tax roll; and

That West Elgin Council provide direction to staff to continue maintaining these properties in the interim; and

That West Elgin Council provide direction to staff to investigate the liability implications of staff maintaining these properties.

Disposition: Carried

9.10.2. Jeff Slater, Recreation Superintendent – April 2019 Monthly Report

Resolution No. 2019-254

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council receives the report from Jeff Slater, Recreation Superintendent re: April 2019 Monthly Report, for information purposes.

Disposition: Carried

Council recessed at 12:20 pm and reconvened at 1:00 pm

9.11. Treasury

9.11.1. Magda Badura, Treasurer – Development of the Asset Management Policy

Resolution No. 2019-255

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council receives the report from Magda Badura, Treasurer re: Development of the Asset Management Policy; and

That West Elgin hereby approves the spending in the approximate amount of \$10,000.00 plus HST to Watson and Associates Economists, for the preparation of the Strategic Asset Management Policy due July, 2019.

Disposition: Carried

9.11.2. Magda Badura, Treasurer – 2019 Budget Updates

Resolution No. 2019-256

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Magda Badura, Treasurer re: 2019 Budget Updates; and

That West Elgin Council directs \$20,000 to be allocated to Old Town Hall Building, Capital Budget; and

That West Elgin Council directs removal of \$8,000 for R.I.T. Bags in the Fire Budget; and

That West Elgin Council increase the Grandstand demolition and electrical work to \$25,000; and

That West Elgin Council directs staff to create a Contingency Reserve.

That West Elgin Council hereby cancel the Committee of the Whole meeting scheduled on May 16, 2019.

Disposition: Carried

Resolution No. 2019-257

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council proceed past curfew in order to deal with the business of Council.

Disposition: Carried

Council advanced to Item number 10.

10. Accounts

Resolution No. 2019-258

Moved: Councillor Tellier

Seconded: Councillor Rowe

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #5 amounting to \$308,444.21 in settlement of General, Road, Water and Arena Accounts (including cheques # 24903-24920 & EFT# 1329-1378, online Payments# 204-208 and Payroll PP09).

Disposition: Carried

9.12. Planning

9.12.1. Heather James, Planner – 22806 Queens Line

Resolution No. 2019-259

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from municipal planner re the requirement for a new zoning by-law for Zoning By-law Amendment File No. P2/19, William and Louise Vanderloo, Concession 7, West Part of Lot 9, 22806 Queens Line.

Disposition: Carried

9.12.2. Heather James, Planner – Cannabis and Land Use Planning Next Steps

Resolution No. 2019-260

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council receives the report from Heather James, Planner re: Cannabis and Land Use Planning Next Steps.

Disposition: Carried

9.12. Administration

9.12.3. Genevieve Scharback, CAO/Clerk – Printing Quote for Pioneer Days in Aldborough

Resolution No. 2019-261

Moved: Councillor Rowe
Seconded: Councillor Tellier

That West Elgin Council hereby receives the report from Genevieve Scharback, CAO/Clerk re: Printing Quote for Pioneer Days in Aldborough; and

That West Elgin Council hereby approves funding the printing of 250 copies of Pioneer Days in Aldborough Book at a cost of \$1,298.00 plus applicable taxes, from the Council Donations line item in the 2019 Draft Budget, upon the passage of the Budget.

Disposition: Carried

11. Notice of Motion

Resolution No. 2019- 262

Moved: Councillor Tellier
Seconded: Councillor Cammaert

That West Elgin Council hereby directs staff to investigate and report back to Council on the possibility of honouring the Padfield Family of Rodney through the renaming of the street currently known as West Alley to Padfield Lane.

Disposition: Carried

12. Council Announcements

13. Correspondence

- 13.1. Ministry of Municipal Affairs and Housing – Acknowledge Receipt of Correspondence**
- 13.2. Ontario Provincial Police – Communication Update**
- 13.3. Lower Thames Conservation Authority – 2018 Annual Report Summary**
- 13.4. HALCO – Legal Aide Cuts**
- 13.5. West Lorne & Community Horticultural Society – Letter regarding funding for Centennial Garden**

- 13.6. Rodney Legion Branch 525 – Request for Municipal Tax Exemption for 2019**

Resolution No. 2019-263

Moved: Councillor Rowe
Seconded: Councillor Tellier

That West Elgin Council hereby approves the request for Tax Exemption for the Rodney Legion Branch 525.

Disposition: Carried

- 13.7. St Thomas – Elgin Social Services – Meeting Request**
- 13.8. John Slaats – Request to Build an 8 Foot Fence**

Resolution No. 2019-264

Moved: Councillor Tellier
Seconded: Councillor Cammaert

That West Elgin Council hereby approves the request from John and Diane Slaats for an exemption to the Fence By-law to all for the construction of an 8 foot fence along the back of the property at 170 Harper Street in Rodney.

Disposition: Carried

13.9. Yvonne Brooks – Human Trafficking Seminar Invitation

Resolution No. 2019-265

Moved: Councillor Tellier
Seconded: Councillor Rowe

That West Elgin Council receive and file all correspondence not otherwise dealt with.

Disposition: Carried

Council recessed at 2:35 p.m. and reconvened at 2:45 p.m.

14. Closed Session

Resolution No. 2019-266

Moved: Councillor Rowe
Seconded: Councillor Cammaert

That the Council of the Corporation of the Municipality of West Elgin hereby proceed in Closed Session at 2:48 p.m. in order to address:

- a) proposed or pending acquisition or disposition of land by the municipality or local board;
- b) personal matters pertaining to an identifiable individual, including municipal or local board employees;
- c) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Disposition: Carried

15. Report from Closed Session

Resolution No. 2019-267

Moved: Councillor Rowe
Seconded: Councillor Tellier

That West Elgin Council received information and provided direction to staff regarding proposed or pending acquisition or disposition of land by the municipality or local board; personal matters pertaining to an identifiable individual, including municipal or local board employees; and advice that is subject to solicitor-client privilege.

16. By-Laws

16.1. By-Law 2019-45 – Rezone 22806 Queens Line

Resolution No. 2019-268

Moved: Councillor Cammaert

Seconded: Deputy Mayor Leatham

That By-Law 2019-45, being a by-law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law 2015-36 for the property located at 22806 Queens Line, be read a first, second and third and final time.

Disposition: Carried

17. Confirming By-Law

Resolution No. 2019-269

Moved: Councillor Rowe

Seconded: Councillor Tellier

That By-Law 2019-46 being a by-law to confirm the proceeding of the meeting of Council held on May 9, 2019, be read a first, second and third and final time.

Disposition: Carried

18. Adjournment

Resolution No. 2019-270

Moved: Councillor Tellier

Seconded: Councillor Rowe

That Council of the Corporation of the Municipality of West Elgin hereby adjourn at 4:00 p.m. to meet again at 9:30 a.m. on May 23, 2019 or at the call of the Chair.

Disposition: Carried

Duncan McPhail, Mayor

Jana Nethercott, Deputy Clerk