



## **Minutes**

### **Council Meeting**

**May 24, 2018 – 9:30 a.m.**

**Council Chambers, West Elgin Municipal Building**

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**Present:** Mayor Wiehle  
Deputy Mayor Bodnar  
Councillor Leatham  
Councillor Seman  
Councillor Wolf

**Staff Present:** G. Scharback, CAO/Clerk  
J. Nethercott, Deputy Clerk  
M. Badura, Treasurer  
J. Slater, Recreation Superintendent

#### **1. Call to Order**

Mayor Wiehle called the meeting to order at 9:30 a.m.

#### **2. Adoption of Agenda**

**Moved: Councillor Seman**  
**Seconded: Deputy Mayor Bodnar**

**That the agenda be adopted as presented.**

**Disposition: Carried.**

#### **3. Disclosure of Pecuniary Interest and General Nature Thereof** **None**

#### **4. Minutes**

Council directed the CAO/Clerk to proceed with obtaining the necessary equipment to record Council meetings.

**Moved: Councillor Seman**  
**Seconded: Councillor Leatham**

**That the minutes of the Council meeting of May 10, 2018 be adopted as circulated and printed.**

**Disposition: Carried.**

**5. Business Arising from Minutes**

**6. Delegations**

**7. Reports**

**7.1 Roads**

**7.2 Treasury**

**7.3 Fire / Emergency Management**

**7.3.1 Fire Chief Jeff Slater – New Regulations under the Fire Protection and Prevention Act**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Leatham**

**That Council receive and file report regarding the new Ontario Regulations to the *Fire Protection and Prevention Act*. (Ontario Regulations 377/18, 378/18, & 379/18)**

**Disposition: Carried.**

**7.4 Water Distribution System**

**7.5 Wastewater Report**

**7.6 Building**

**7.7 By-Law Enforcement**

**7.8 Drains**

**7.9 Administration**

Planning matters were moved to later in the meeting following Correspondence.

**7.10 Planning**

**7.10.1 Proposed Consent Application – 22806 Queens Line**

**Moved: Councillor Seman**

**Seconded: Councillor Leatham**

**That Council of the Municipality of West Elgin recommend approval to the Land Division Committee of the County of Elgin for the proposed severance application located on Concession 7, West Part Lot 8 & 9, 22806 Queens Line, provided the following conditions are included:**

- a) That the owner has the necessary review and assessment conducted on the existing sewage disposal system to confirm its adequacy and/or necessary replacement;**
- b) That Municipal drain re-apportionments (if required) have occurred;**
- c) That requirements of the Municipal Road Department regarding access and/or drainage have been met;**
- d) Water and/or sewer connection fees, if applicable have been paid;**
- e) That taxes have been paid in full;**
- f) That two copies of the registered survey have been provided to the Municipality; and,**
- g) That the solicitor provides an undertaking that a copy of the registered deed for the severed lands once the transaction has occurred will be provided to the Municipality.**

**Disposition: Carried.**

**7.10.2 Proposed Consent Application – 24818 Thomson Line**

**Moved: Councillor Leatham**  
**Seconded: Deputy Mayor Bodnar**

**THAT Council of the Municipality of West Elgin recommend approval to the Land Division Committee of the County of Elgin for the proposed severance application located on Concession 10, South Part Lot 17, 24818 Thomson Line, provided the following conditions are included:**

- a) That a Zoning By-law Amendment is in force and effect for the severed and retained parcels;**
- b) That the owner has the necessary review and assessment conducted on the existing sewage disposal system to confirm its adequacy and/or necessary replacement;**
- c) That Municipal drain re-apportionments (if required) have occurred;**
- d) That requirements of the Municipal Road Department regarding access and/or drainage have been met;**
- e) Water and/or sewer connection fees, if applicable have been paid;**
- f) Waterline to be relocated from proposed retained to proposed severed;**
- g) That taxes have been paid in full;**
- h) That two copies of the registered survey have been provided to the Municipality; and,**
- i) That the solicitor provides an undertaking that a copy of the registered deed for the severed lands once the transaction has occurred will be provided to the Municipality.**

**Disposition: Carried**

**Moved: Councillor Wolf**  
**Seconded: Councillor Leatham**

**That Council hereby adjourns the Regular Council meeting at 10:09 a.m. for the purpose of holding a Public Meeting pursuant to Section 34 of the Planning Act.**

**Disposition: Carried.**

7.10.3 Public Meeting Re – Zoning By-Law Amendment

**Moved: Councillor Leatham**  
**Seconded: Councillor Seman**

That Regular Council Meeting Adjourn for the Public Participation Meeting Pursuant to the Planning Act, 1990, Section 34.

**Disposition: Carried**

## **8. Accounts**

Council requested clarification regarding a Home Hardware Invoice. Recreation Superintendent Slater stated that this invoice was for a storage cabinet for Port Glasgow Trailer Park to store flammable proof cabinet for storing flammable liquids, as required by Fire Code. Mayor Wiehle directed that the accounting be corrected in order to charge the new cabinet to the Recreation Department as a used one was installed at the Trailer Park. Mr. Slater clarified a number of other accounts related matters for Council's information.

**Moved: Councillor Leatham**  
**Seconded: Deputy Mayor Bodnar**

**That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #5A amounting to \$247,560.29 in settlement of General, Road, Water and Arena Accounts (including cheques # 24240-24260 & EFT# 239-283 & Online Payment# 36-37).**

**Disposition: Carried.**

## **9. Correspondence**

9.1. Minister of Infrastructure – Asset Management

9.2. Ontario Good Roads Association – Invitation to join the “Preferred Autonomous Vehicles Test Corridor”

### 9.3. Shelley Smith – Tiny Tots Trike-A-Thon Request

**Moved: Councillor Leatham**  
**Seconded: Deputy Mayor Bodnar**

**That Council provide one free Family Pool Pass with a value of \$175.00 for the Tiny Tot Trike-A-Thon.**

**Disposition: Carried**

**Moved: Councillor Wolf**  
**Seconded: Councillor Seman**

**That Council receive and file all correspondence not otherwise dealt with.**

**Disposition: Carried**

Council recessed at this time, 9:56 a.m. Council reconvened at 10:14 a.m.

## 10. By-Laws

### 10.1. By-Law 2018-38 – Amend Zoning By-Law 2015-36

**Moved: Councillor Leatham**  
**Seconded: Deputy Mayor Bodnar**

That By-law 2018-38 Being a By-Law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36, be read for a first, second and third time.

**Disposition: Carried**

## 11. Minutes from Committees

### 11.1. Economic Development Committee – Resolution 11-18

**Moved: Councillor Wolf**  
**Seconded: Councillor Seman**

**That Council approves the request of Economic Development Committee and hereby appoints the new members to the Economic Development Committee. – Andy Kroecker, Caren Emery, Chris Austin, and Pam Wardell.**

**Disposition: Carried**

## 12. Notices of Motions

## 13. Other Business

Councillor Leatham reported that they are moving forward with Haven's surplus land funds and they have found some examples of fish cleaning stations that may be installed at the Marina. The committee will be meeting with Lower Thames Conservation Authority to determine how we may proceed.

Councillor Wolf noted a proposal from West Elgin Arena Board regarding the possible paving of parking lot and inquired if there is a meeting between councils planned. Mayor Wiehle confirmed that there have been discussions with Dutton-Dunwich Mayor with the plan to bring forward a date in June so that the two Councils can meet to go over a number of issues.

Deputy Mayor Bodnar invited Council and public to the National Barrel Horse Association event being hosted at the Rodney Sand Ring on June 9 and 10.

Deputy Mayor Bodnar reported the West Elgin Wild Cats are hosting a co-ed volley ball tournament and bbq this weekend with the proceeds going towards the West Elgin High School.

Councillor Wolf inquired about signage on municipal property with regards to the inappropriate ATV use and dumping of trash. Staff will provide information at a future meeting regarding planned signage and options for placing signage.

Mayor Wiehle stated that he had received a report from the Environmental Commissioner of Ontario and the documents will be available in the municipal office.

Mayor Wiehle also brought forward information regarding the road work done on Gray line; stating that Alternative Land Use Services of Ontario donated \$1,000 of wild flower and pollinator seed that was applied using the hydro seeding method, to encourage a natural area along the roadside.

#### **14. Closed Session**

**None**

#### **15. Confirming By-Law**

15.1. By-Law 2018-39 - Confirm Proceedings

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Leatham**

**That By-Law 2018 - 39 Being A By-Law to confirm that proceedings of the meeting of Council held on May 24, 2018, be read for a first, second and third and final time.**

**Disposition: Carried**

#### **16. Adjournment**

**Moved: Councillor Seman**  
**Seconded: Deputy Mayor Bodnar**

That the Council of the Corporation of the Municipality of West Elgin hereby adjourn at 10:25 a.m. to meet again at 9:30 a.m. on June 14, 2018 or at the call of the Chair.

**Disposition: Carried.**

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Bernie Wiehle  
Mayor

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Genevieve Scharback  
C.A.O./Clerk



MUNICIPALITY OF  
**West Elgin**

## **Minutes**

### **Public Participation Meeting**

**May 24, 2018 – 10:00 a.m.**

**Council Chambers, West Elgin Municipal Building**

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Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-785-0560 or by email at [gscharback@westelgin.net](mailto:gscharback@westelgin.net) to discuss how we best can meet your needs.

#### **1. Call to Order**

Mayor Wiehle called the Public Meeting to order at 10:10 am

#### **2. Disclosure of Pecuniary Interest and General Nature Thereof**

#### **3. Purpose of Public Meeting**

This meeting is pursuant to the Planning Act, 1990, Section 34 for the purpose of receiving an application to amend for property known as V/L Gray Line.

#### **4. Application for Amendment to Zoning By-Law 2015-38 (P 01-18)**

4.1. T. Pillion-Abbs – Report P 01-18

**Moved: Councillor Wolf**  
**Seconded: Deputy Mayor Bodnar**

**That Council receives Planning Report P 01-18 regarding application of 1283969 Ontario Inc. relating to property known as V/L Gray Line.**

**Disposition: Carried**

4.2. Written Comments Received

**None**



#### 4.3. Comments – Council, Public in Attendance

Proponents Planner, Mat Campbell stated that the applicant is willing to entertain any questions regarding this proposal.

#### 5. Close Public Meeting

**Moved:** Councillor Seman  
**Seconded:** Councillor Wolf

That Council now closes the Public Meeting at 10:13 a.m. and reconvenes the Regular Council Meeting.

**Disposition: Carried**

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Bernie Wiehle  
Mayor

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Genevieve Scharback  
C.A.O./Clerk