



Municipality of West Elgin

Minutes

Council Meeting

October 11, 2018 – 9:30 a.m.

Council Chambers, West Elgin Municipal Building

Present: Mayor Wiehle
Deputy Mayor Bodnar
Councillor Leatham
Councillor Seman
Councillor Wolf

Staff Present: G. Scharback, CAO/Clerk
M. Badura, Treasurer
L. Gosnell, Public Works Superintendent
J. Slater, Fire Chief/Recreation Superintendent
J. Nethercott, Deputy Clerk

Delegation: S. Dowling

1. Call to Order

Mayor Wiehle called the meeting to order at 9:30 a.m.

2. Adoption of Agenda

Resolution No. 420

Moved: Councillor Seman

Seconded: Deputy Mayor Bodnar

That the Council of the Municipality of West Elgin hereby adopt the agenda as circulated.

Disposition: Carried

3. Disclosure of Pecuniary Interest

4. Public Meeting

5. Delegation

5.1. S. Dowling – Invoice for repair of water line connection at 220 Graham Road, West Lorne.

Mayor Wiehle welcomed Mr. Dowling. Mr. Dowling requested that the Municipality reimburse him for repair costs related to a failed waterline connection. He provided the portion of the pipe in question for Council's review and noted that striations on the pipe are indicative of a poor connection to the close of the end of the pipe. The

installation was done by municipal contractors. Mr. Dowling stated the cost of the repair was \$1850 plus HST.

CAO/Clerk G. Scharback stated that Utilities Manager M. Kalita was unavailable today and has not had time to review the request by Mr. Dowling. She suggested that Mr. Kalita be able to review the information and provide a report to Council at the next Council meeting.

Council directed that staff report back on this matter at the November 8, 2018 regular Council meeting.

6. Minutes

Resolution No. 421

Moved: Councillor Leatham

Seconded: Councillor Seman

That minutes of the Regular Council meeting, Public Meeting and Special Council meeting on September 27, 2018 be adopted as circulated and printed.

Disposition: Carried

7. Business Arising from Minutes

8. Staff Reports

8.1. Building

8.2. By-Law Enforcement

8.3. Emergency Management/ Fire

8.3.1. **J. Slater, Fire Chief – Monthly Fire Report**

Resolution No. 422

Moved: Deputy Mayor Bodnar

Seconded: Councillor Seman

That the Council of the Municipality of West Elgin receives the report by J. Slater, Fire Chief re: Fire Monthly Report.

Disposition: Carried

8.3.2. J. Slater, Fire Chief – Regulations under the *Fire Protection and Prevention Act, 1997*

Resolution No. 396

Moved: Councillor Seman

Seconded: Councillor Wolf

That the Council of the Municipality of West Elgin hereby receives the report by J. Slater, Fire Chief Re: Regulations under the *Fire Protection and Prevention Act, 1997*.

Disposition: Carried

- 8.4. Municipal Drains
- 8.5. Public Works

- 8.5.1. L. Gosnell, Public Works Superintendent – Monthly Report

Resolution No. 423

Moved: Councillor Leatham
Seconded: Deputy Mayor Bodnar

That the Council of the Municipality of West Elgin receives the report from L. Gosnell, Public Works Superintendent re: Roads Monthly Report; and

That the Council hereby directs staff to invoice Entegris for the cost of concrete pad installation on either side of Graham Road and send correspondence requesting that they monitor and manage their properties in West Elgin to prevent trespassers causing hazards to the public on abutting lands.

Disposition: Carried

- 8.6. Recreation

- 8.6.1. J. Slater, Recreation Superintendent – Monthly Report

Resolution No. 424

Moved: Councillor Seman
Seconded: Councillor Wolf

That the Council of the Municipality of West Elgin receives the report from J. Slater, Recreation Superintendent Re: Recreation Monthly Report.

Disposition: Carried

- 8.6.2. J. Slater, Recreation Superintendent – Grass Cutting by Municipal Staff

Resolution No. 425

Moved: Deputy Mayor Bodnar
Seconded: Councillor Leatham

That the Council of the Municipality of West Elgin hereby receives the report by J. Slater, Recreation Superintendent Re: Grass Cutting by Municipal Staff; and

That Council direct the Recreation Superintendent to continue maintain these areas for 2018; and

That this matter be brought forward to a future council meeting to determine how to proceed in future years

Disposition: Carried

8.7. Treasury

8.7.1. M. Badura, Treasurer – Port Glasgow Trailer Park Hall Renovations

Resolution No. 426

Moved: Councillor Leatham

Seconded: Councillor Seman

That the Council of the Municipality of West Elgin hereby receives the report by M. Badura, Treasurer Re: Port Glasgow Trailer Park Hall Renovations; and

That Council hereby accepts the proposal for the refurbishment of the Port Glasgow Trailer Park Hall from Oakview Deck and Fence Co., Option Number two (2), at a cost of \$19,719.40 plus applicable taxes be funded from the Port Glasgow 2018 Capital Budget.

Disposition: Carried

8.8. Planning

8.9. Wastewater

8.10. Water

8.11. Administration

9. Accounts

Resolution No. 427

Moved: Councillor Seman

Seconded: Councillor Leatham

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #10 amounting to \$1,862,539.07 in settlement of General, Road, Water and Arena Accounts (including cheques # 24521-24565 & EFT# 664-745 & online Payment# 101.

Disposition: Carried

Council recessed at 10:32 a.m. and reconvened at 10:39 a.m.

10. Notice of Motion

Resolution No. 428

Moved: Councillor Seman

Seconded: Councillor Wolf

Staff be directed to prepare a report on improving accessible parking signage and creating more accessible parking spaces in the municipality.

Disposition: Carried

Moved: Councillor Leatham
Seconded: Deputy Mayor Bodnar

Whereas the Havens family donated lands to the Municipality of West Elgin; and

Whereas said lands were sold by the Municipality of West Elgin with the provision that the proceeds be used in a manner that recognizes the Havens family donation of land; and

Whereas Councillors Leatham and Seman met with representatives of the Havens family to discuss the purchase of a fish-cleaning station in memory of the family name;

Now be it resolved that the Council of the Corporation of the Municipality of West Elgin hereby approves the purchase of a Barracuda I Model 6096 stainless steel fish cleaning station at a cost of \$37,750.00 USD, being approximately \$48,967.00 CDN, for installation at the Port Glasgow Marina for public use; and

That a 1,000 gallon holding tank for the fish-cleaning station be purchased at an estimated cost of \$6,890.00; and

That the purchase and installation costs of the fish-cleaning station, holding tank, water service, hydro service and all other installation costs be funded by the Haven Lake Road Allowance Reserve Fund; and

That the installation be carried out following the approval of the Lower Thames Conservation Authority.

Motion amended on the floor.

Resolution No. 429

Moved: Councillor Leatham
Seconded: Councillor Seman

To defer the vote on the motion put forward by Councillor Leatham until such time as staff can prepare a report with regards to the suppliers of a fish cleaning station and if a request for proposal process as per the Municipality of West Elgin's purchasing policy, needs to be completed or a sole source purchase can be completed.

Disposition: Carried

11. Council Announcements

Deputy Mayor Bodnar reminded everyone about the Fire Awards Ceremony being held on October 11, 2018 at 7 pm at the Rodney Recreation Centre.

12. Correspondence

- 12.1. **Minister of Community Safety and Correctional Services** – Repeal of Firefighter Certification Regulation
- 12.2. **Stewardship Ontario** – Industry Funding for Municipal Blue Box Recycling for the Second Quarter of the 2018 Program

- 12.3. **Trans Canada Trail** – Celebration of first anniversary of Trail's National Connection
12.4. **Elgin County** – Land Division Committee – Report and Recommendation to follow in December
12.5. **Elgin County** – Elgin Group Police Services Board Re: Membership Changes

Resolution No. 430

Moved: Councillor Seman
Seconded: Councillor Wolf

That West Elgin Council receive and file all correspondence not otherwise dealt with.

Disposition: Carried

13. Closed Session

Resolution No. 431

Moved: Councillor Seman
Seconded: Councillor Leatham

That the Council of the Corporation of the Municipality of West Elgin hereby proceed in Closed Session at 10:58 a.m. in order to address matters pertaining to an identifiable individual, including municipal or local board employees.

Disposition: Carried

Council reconvened in Open Session at 12:08 p.m.

14. Report from Closed Session

Mayor Wiehle reported that Council addressed matters pertaining to an identifiable individual, including a municipal or local board employee and that direction was given to staff.

15. By-Laws

15.1. By-Law 2018-79 – Appoint CBO

Resolution No. 432

Moved: Deputy Mayor Bodnar
Seconded: Councillor Seman

That By-Law 2018-79 being a By-Law to appoint a Chief Building Official for the Municipality of West Elgin, be read a first, second and third and final time.

Disposition: Carried

16. Confirming By-Law

16.1. By-Law 2018-80 Confirming

Resolution No. 433

Moved: Councillor Seman
Seconded: Councillor Leatham

That By-Law 2018-80 being a By-Law to confirm the proceedings of the meeting of Council held on October 11, 2018, be read a first, second and third and final time.

Disposition: Carried

17. Adjournment

Resolution No. 434

Moved: Councillor Seman
Seconded: Deputy Mayor Bodnar

That Council of the Corporation of the Municipality of West Elgin hereby adjourn at 12:10 p.m. to meet again at 9:30 a.m. on November 8, 2018 or at the call of the Chair.

Disposition: Carried

Bernie Wiehle
Mayor

Jana Nethercott
Deputy Clerk