



# Municipality of West Elgin

## Minutes

Council Meeting

September 13, 2018 – 9:30 a.m.

Council Chambers, West Elgin Municipal Building

**Present:** Mayor Wiehle  
Deputy Mayor Bodnar  
Councillor Leatham  
Councillor Seman  
Councillor Wolf

**Staff Present:** G. Scharback, CAO/Clerk  
M. Badura, Treasurer  
L. Gosnell, Public Works Superintendent  
J. Slater, Recreation Superintendent  
T. Pillon-Abbs, Planner  
M. Kalita, Manager of Utilities  
J. Nethercott, Deputy Clerk

1. Call to Order

Mayor Wiehle called the meeting to order at 9:30 a.m.

2. Adoption of Agenda

**Resolution No. 356**

**Moved: Councillor Seman**

**Seconded: Councillor Leatham**

**That Council adopt the agenda as circulated.**

**Disposition: Carried**

3. Disclosure of Pecuniary Interest

None

4. Public Meeting

5. Delegations

6. Minutes

**Resolution No. 357**

**Moved: Councillor Seman**

**Seconded: Deputy Mayor Bodnar**

**That minutes of the Council meeting on August 9, 2018 be adopted as circulated and printed.**

**Disposition: Carried**

7. Business Arising from Minutes

8. Staff Reports

8.1. Building

8.2. By-Law Enforcement

8.3. Emergency Management/ Fire

8.3.1. J. Slater, Fire Chief – West Elgin Fire Monthly Report

**Resolution No. 358**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Wolf**

**That the Council of the Municipality of West Elgin receive and file the Fire Chief's Monthly report for September.**

**Disposition: Carried**

8.4. Municipal Drains

8.5. Public Works

8.5.1. L. Gosnell, Public Works Superintendent – Monthly Roads Report for August 2018

**Resolution No. 359**

**Moved: Councillor Seman**

**Seconded: Councillor Leatham**

**That the Council of the Municipality of West Elgin receive and file the Roads Monthly Report for August 2018.**

**Disposition: Carried**

8.6. Recreation

8.6.1. J. Slater, Recreation Superintendent – West Elgin Recreation Monthly Report

**Resolution No. 360**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Wolf**

**That the Council of the Municipality of West Elgin receive and file the Recreation Monthly Report.**

**Disposition: Carried**

8.6.2. J. Slater, Recreation Superintendent – Rodney Driving Club

**Resolution No. 361**

**Moved: Councillor Seman**

**Seconded: Councillor Wolf**

**That the Council of the Municipality of West Elgin receive and file the report regarding the Rodney Driving Club.**

**Disposition: Carried**

8.6.3. J. Slater, Recreation Superintendent – Rodney Driving Club Horse Barns

**Resolution No. 362**

**Moved: Councillor Seman**

**Seconded: Deputy Mayor Bodnar**

**That the Council of the Municipality of West Elgin authorize the Recreation Superintendent to have the Electrical power disconnected from the horse barns.**

**Disposition: Carried**

8.7. Treasury

8.7.1. M. Badura, Treasurer – 2018 Capital Project Status Report

**Resolution No. 363**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Wolf**

**That West Elgin Council receives the report from M. Badura, Treasurer Re: 2018 Capital Project Status Report completed as of August 31, 2018.**

**Disposition: Carried**

8.7.2. M. Badura, Treasurer – Request for funds by Mr. Miller for Erosion Control

**Resolution No. 364**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Leatham**

**That West Elgin Council accepts the report from M. Badura re: Request for Funds by Mr. Miller for Erosion Control; and**

**That West Elgin Council hereby directs that funds up to a maximum amount of \$1,616.18 be provided to Mr. Miller to pay for a portion of erosion control work to be completed on his property that forms part of a pedestrian walkway located between the Port Glasgow Marina and Port Glasgow Trailer Park; and**

**That this request be funded by Account No. 01-7620-7531 Port Glasgow Trailer Park Contracts and Agreements.**

**Disposition: Carried**

8.7.3. M. Badura, Treasurer – Special Purpose Reserves

**Resolution No. 365**

**Moved: Councillor Seman**

**Seconded: Councillor Leatham**

**That West Elgin Council accepts the report by M. Badura, Treasurer Re: Special Purpose Reserves; and**

**That West Elgin Council hereby directs staff to establish a Special Purposes Reserve, in order to bring forward current year's monies to fund future spending required for capital projects already approved by Council.**

**Disposition: Carried**

8.7.4. M. Badura, Treasurer – Application for Tile Drainage Loan Under Tile Drainage Act – Dave Fink

**Resolution No. 366**

**Moved: Councillor Leatham**

**Seconded: Deputy Mayor Bodnar**

**That the application for the loan by Dave Fink under the Tile Drainage Act, in the amount of up to \$37,200 be approved with the understanding that the funds shall be provided through a Tile Drainage Debenture with the Province of Ontario, subject to the availability of funding from the Ontario Ministry of Agriculture and Food and Rural Affairs (OMAFRA).**

**Disposition: Carried**

8.8. Planning

8.8.1. G. Scharback, CAO/Clerk and T. Pillion-Abbs, Planner – Update on Seaside Waterfronts Inc. Plan of Subdivision

**Resolution No. 367**

**Moved: Councillor Seman**

**Seconded: Deputy Mayor Bodnar**

**That Council of the Municipality of West Elgin receive information pertaining to Seaside Waterfronts Inc. which received approval from the County of Elgin for Draft Plan of Subdivision (34T-WE1501).**

**Disposition: Carried**

- 8.8.2. G. Scharback, CAO/Clerk and T. Pillion-Abbs, Planner – Update on Lighthouse Waterfronts Inc. 9 Lot Draft Plan of Condominium

**Resolution No. 368**

**Moved: Councillor Wolf**

**Seconded: Councillor Leatham**

**That Council of the Municipality of West Elgin receive information pertaining to Lighthouse Waterfronts Inc. which received approval from the County of Elgin for Draft Plan of Condominium (34CD-WE1401).**

**Disposition: Carried**

- 8.9. Wastewater

- 8.10. Water

- 8.11. Administration

- 8.11.1. G. Scharback, CAO/Clerk - Apportionment of Drainage Assessment Due to Severance of Land

**Resolution No. 369**

**Moved: Councillor Seman**

**Seconded: Councillor Wolf**

**That West Elgin Council receives the report from G. Scharback, CAO/Clerk re: Apportionment of Drainage Assessment Due to Severance of Land, Pursuant to Section 65(2) of the *Drainage Act, R.S.O. 1990*; and That West Elgin Council hereby approves the Apportionment of the Drainage Assessment Agreement for the Hill Municipal Drain, as presented.**

**Disposition: Carried**

- 8.11.2. G. Scharback, CAO/Clerk – Property Standards Committee Hearing

**Resolution No. 370**

**Moved: Councillor Leatham**

**Seconded: Councillor Seman**

**That West Elgin Council receives the report from G. Scharback, CAO/Clerk re: Property Standards Committee Hearing; and**

**That West Elgin Council hereby schedules a Property Standards Committee Meeting on September 27, 2018 at 4:30 p.m. for the purpose of hearing appeal dated August 24, 2018 to the order to comply for 203 Furnival Road as submitted by Paul A. Barrett.**

**Disposition: Carried**

Council recessed at 10:05 am and reconvened at 10:15 am.

8.11.3. G. Scharback, CAO/Clerk – Property Standards By-Law, Verbal Update

**Resolution No. 371**

**Moved: Councillor Seman**

**Seconded: Deputy Mayor Bodnar**

**That West Elgin Council receives the verbal report from G. Scharback, CAO/Clerk re: Property Standards By-Law; and**

**That West Elgin Council hereby gives consideration to By-Law 2018-70 being a revised Property Standards By-Law in the by-law portion of the agenda.**

**Disposition: Carried**

9. Accounts

**Resolution No. 372**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Leatham**

**That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #9 amounting to \$1,867,755.43 in settlement of General, Roads, Water and Arena Accounts (including cheques # 24390-24506 & ETF # 469-615 & Online Payment # 63-89).**

**Disposition: Carried**

10. Notice of Motion

Councillor Seman gave notice of the following motion to be included in the September 27, 2018 Council Agenda:

That a report regarding the status of the Old Town Hall, options for plans and costs of repairs, compared to declaring surplus and selling, be brought forward at a future Council meeting.

11. Council Announcements

Councillor Leatham advised he attended a seminar on Driverless Vehicles at the Association of Municipalities of Ontario Convention and that the seminar provided a lot of information including that currently driverless cars are unable to read our road signs.

Councillor Seman advised that he believes we need to investigate the coyote problem in the municipality.

Deputy Mayor Bodnar advised that she recently attended the Association of Municipalities of Ontario Convention in Ottawa and that she found the seminars very informative.

Mayor Wiehle advised that the Woman's Institute plaque presentation is scheduled for October 2, 2018 at 2pm West Lorne Complex and that he will send out a reminder email to everyone with the details.

## 12. Correspondence

- 12.1. Lower Thames Conservation Authority – Board of Directors Meeting Minutes  
12.2. YWCA St Thomas Elgin – Request to support A Resource Guide of Basic Needs, Supports and Services

**Resolution No. 373**

**Moved: Councillor Seman**  
**Seconded: Deputy Mayor Bodnar**

**That Council approve \$50.00 the funds for sponsorship of the YWCA St Thomas-Elgin Resources Guide for Basic Needs, Supports and Services.**

**Disposition: Carried**

- 12.3. West Lorne & Community Horticultural Society– Request for Financial Assistance

**Resolution No. 374**

**Moved: Councillor Leatham**  
**Seconded: Councillor Seman**

**That Council approve an increase to \$1500.00 for the grant to the West Lorne and Community Horticultural Society, in the 2018 Budget.**

**Disposition: Carried**

- 12.4. **Township of North Frontenac** – Support for Council Resolution regarding grandfathering of volunteer firefighters to NFPA Standards

**Resolution No. 375**

**Moved: Councillor Seman**  
**Seconded: Deputy Mayor Bodnar**

**That Council support the Resolution number 359-18 of the Township of North Frontenac regarding the advocating to the New Provincial Government to provide sufficient funding to cover additional costs associated with the certification initiative for Grandfather of Volunteering Firefighters to NFPA Standards.**

**Disposition: Carried**

- 12.5. **Lori Parker** – Request for waiving of fees associated with rental of Rodney Recreation Centre

**Resolution No. 376**

**Moved: Deputy Mayor Bodnar**  
**Seconded: Councillor Seman**

**That Council waives the rental fee for the Rodney Recreation Centre for the Treasured Trash event on November 2<sup>nd</sup> and 3<sup>rd</sup>, 2018 and allow the storage of goods in the storage facility behind the Old Town Hall.**

**Disposition: Carried**

- 12.6. West Elgin Daffodil Auxiliary – Oktoberfest Mixed Fall Classic Golf Tournament

**Resolution No. 377**

**Moved: Councillor Wolf**

**Seconded: Councillor Leatham**

**That Council receives and files all correspondence not otherwise dealt with.**

**Disposition: Carried**

13. Closed Session

None

14. Report from Closed Session

15. By-Laws

- 15.1. By-Law 2018-54 – Har-De-Bo Municipal Drain

**Resolution No. 378**

**Moved: Councillor Seman**

**Seconded: Deputy Mayor Bodnar**

**That By-Law 2018-54 being a by-law to provide for the Har-De-Bo Drain in the Municipality of West Elgin be read a third and final time.**

**Disposition: Carried**

- 15.2. By-Law 2018-55 – Leibner Municipal Drain

**Resolution No. 379**

**Moved: Councillor Wolf**

**Seconded: Councillor Seman**

**That By-Law 2018-55 being a by-law to provide for the Leibner Drain in the Municipality of West Elgin be read a third and final time.**

**Disposition: Carried**

- 15.3. By-Law 2018-56 – Staddon Municipal Drain

**Resolution No. 380**

**Moved: Councillor Leatham**

**Seconded: Deputy Mayor Bodnar**



**That By-Law 2018-56 being a by-law to provide for the Staddon Drain in the Municipality of West Elgin be read a third and final time.**

**Disposition: Carried**

15.4. By-Law 2018-57 – Wilton Municipal Drain No. 2

**Resolution No. 381**

**Moved: Councillor Seman**

**Seconded: Deputy Mayor Wolf**

**That By-Law 2018-57 being a by-law to provide for the Wilton Drain No. 2 in the Municipality of West Elgin be read a third and final time.**

**Disposition: Carried**

15.5. By-Law 2018-58 – McMillan Municipal Drain

**Resolution No. 382**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Leatham**

**That By-Law 2018-58 being a by-law to provide for the McMillan Drain in the Municipality of West Elgin be read a third and final time.**

**Disposition: Carried**

15.6. By-Law 2018-68 – Pre-Authorized Payment Policy

**Resolution No. 383**

**Moved: Councillor Seman**

**Seconded: Deputy Mayor Bodnar**

**That By-Law 2018-68 being a by-law to establish a Pre-Authorized Payment Policy for the Municipality of West Elgin, be read a first, second and third and final time.**

**Disposition: Carried**

15.7. By-Law 2018-69 – Tile Drain Loan

**Resolution No. 384**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Seman**

**That By-Law 2018-69 being a by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, be read a first, second and third and final time.**

**Disposition: Carried**

15.8. By-Law 2018-70 – Property Standards By-Law as amended

**Resolution No. 385**

**Moved: Councillor Seman**

**Seconded: Deputy Mayor Bodnar**

**That By-Law 2018-70 being a by-law regarding Property Standards in the Municipality of West Elgin, be read a first, second and third and final time.**

**Disposition: Carried**

15.9. By-Law 2018-71 – Appoint By-Law Enforcement/Property Standards Officer

**Resolution No. 386**

**Moved: Councillor Seman**

**Seconded: Councillor Leatham**

**That By-Law 2018-71 being a by-law to appoint a Municipal By-Law Enforcement/Property Standards Officer for the Corporation of the Municipality of West Elgin, be read a first, second and third and final time.**

**Disposition: Carried**

Council recessed at 11:01 a.m. and reconvened at 11:15 a.m.

Councillor Wolf requests that grant program and policy be brought forward, by staff at a future meeting to assist in budgeting and create fairness in the grants process.

16. Confirming By-Law – By-Law 2018-72

**Resolution No. 387**

**Moved: Deputy Mayor Bodnar**

**Seconded: Councillor Seman**

**That By-Law 2018-72 being a By-Law to confirm the proceedings of the meeting of Council held on September 13, 2018, be read for a first, second and third and final time.**

**Disposition: Carried**

17. Adjournment

**Resolution No. 388**

**Moved: Councillor Wolf**

**Seconded: Councillor Leatham**

**That Council of the Corporation of the Municipality of West Elgin hereby adjourn at 11: 40 am to meet again at 9:30 a.m. on September 27, 2018 or at the call of the Chair.**

**Disposition: Carried.**

Bernie Wiehle  
Mayor

Jana Nethercott  
Deputy Clerk