



**Application
For Amendment To The Official Plan
Of The Municipality Of West Elgin**

West Elgin Municipality
22413 Hoskins Line,
Rodney, ON
N0L 2C0
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This application must be filed with the Clerk of the Municipality of West Elgin along with a cheque for the required amount. The applicant should retain one copy for their records.

The information in this form must be completed in full. This mandatory information must be provided with a fee of \$2,000. If the application is not completed in full, the application will be returned.

I/WE, _____ shall assume responsibility for any additional costs exceeding the deposited amount related to the said application and understand and agree that for payment of said additional costs shall be a condition of this signed application. I also agree to accept all costs as rendered.

Property Owner

Property Owner

For Office Use Only

Date Received: _____ Amount Received: _____

Deemed Complete: _____ Receipt: _____

File Number: _____ Date Adopted By Council: _____

Municipality of West Elgin

1. Registered Owner's Name: _____

Address: _____

Phone No. _____ (Home): _____

Business: _____

Fax: _____ Email: _____

Lot and Concession (if applicable): _____

2. Applicant / Authorized Agent: _____

Address: _____

Phone No.: _____ Fax: _____

Email: _____

Please specify to whom all communications should be sent:

Registered Owner _____ Applicant / Authorized Agent _____

3. Legal Description of the land for which the amendment is requested:

Concession: _____ Lot: _____ Roll No. _____

Reference Plan No: _____ Part Lot: _____

Street and Municipal Address No.: _____

4. Size of property which is subject to this Application:

Area: _____ m², Frontage: _____ m, Depth: _____ m

5. Does the proposed amendment add, change, replace, or delete a policy/schedule of the Official Plan?

Add ____ Change ____ Replace ____ Delete ____

If so, policy/schedule to be added, changed, replaced, or deleted:

Attach separately the requested additions, changes, or replacements.

6. Does the proposed amendment alter a growth boundary of any settlement area?

Yes / No

If so, attach separately justification for the request based on the current Official Plan policies.

7. Does the proposed amendment remove land from an area of employment designation?

Yes / No

If so, attach separately justification for the request based on the current Official Plan policies.

8. Existing Official Plan Designations: _____

Land Uses Permitted in existing Designation: _____

9. Present Use of subject lands (Be specific): _____

10. Proposed Official Plan Designation: _____

11. What is the purpose of the proposed Official Plan amendment?

12. Description of proposed development for which this amendment is requested (i.e. permitted uses, buildings or structures to be erected. Be Specific)

13. Services existing or proposed for the subject lands: Please indicate with a ✓ (check mark)

Water Supply	Existing	Proposed
Municipal Piped Water Supply	_____	_____
Private Drilled Well	_____	_____
Private Dug Well	_____	_____
Communal Well	_____	_____
Lake or other Surface Water Body	_____	_____
Other	_____	_____

Sewage Disposal	Existing	Proposed
Municipal Sewer System	_____	_____
Individual Septic System	_____	_____
Communal System	_____	_____
Privy	_____	_____
Other	_____	_____

Note: If the proposed development is on a private or communal system and generate more than 4500 litres of effluent per day, the applicant must include a servicing options report and a hydrogeological report.

Municipality of West Elgin

Are these reports attached? _____

If not, where can they be found? _____

Storm Drainage

Provisions: _____

Proposed Outlet: _____

14. Is the subject land or land within 120 metres of it, subject of an application under the Planning Act for:

Minor Variance _____ Official Plan Amendment _____ Consent _____

Zoning By-law Amendment _____ Plan of Subdivision _____ Site Plan _____

If yes to any of the above, indicate the file number, name of approval authority, the land it affects, purpose, status, and effect on this proposed amendment.

15. How is the proposed Amendment consistent with the Provincial Policy Statement 2014?

16. Are the subject lands within area designated under any Provincial Plan(s)? If the answer is yes, does the proposed amendment conform to the Provincial Plan(s)?

17. The Owner is required to attach the following information with the application and it will form part of the application. Applications will not be accepted without the following.

(a) Survey plan, or a sketch based on an Ontario Land Surveyor description of all lands in the Owner's possession in the vicinity of the subject application with the lands covered by this application outlined in red, and showing the location, size and use of all buildings and structures on the Owner's lands and on all adjacent properties.

(b) Large scale detail plan of the proposed development, showing the location and type of all buildings, setbacks, number and floor area or dwelling units (if applicable) the location of driveways, parking or loading spaces, landscaping areas, planting strips, and other uses.

18. If this application is signed by an agent or solicitor on behalf of an applicant(s), the owner's written authorization must accompany the application. If the applicant is a corporation acting without an agent or solicitor the application must be signed by an officer of the corporation and the seal, if any must be affixed.

19. Additional information as required by Council consideration of the application.

I/We, _____, of the _____
of _____, in the county of _____, do solemnly
declare

Municipality of West Elgin

- (i) that I/We am are the owner(s) of the lands described above
- (ii) that to the best of my/our knowledge and belief, all of the information and statements given in this application and in all exhibits transmitted are true.
- (iii) That I/We hereby appoint _____ to act as an agent on my/our behalf in all aspects of this application.

Owner(s) Signature: _____

And I/We make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "**Canada Evidence Act**".

Declared before me at the: _____
 Owner/Agent
 _____ of _____

In the county/region of: _____ this _____

day of _____ 20_____.

 Owner/Agent

 A Commissioner Etc. _____
 Owner/Agent

Authorization

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner must be included with this form or the authorization set out below must be completed.

**Authorization of
Owner for Agent To
Make the Application**

I/We _____ am the owner of the land that is the subject
of this Application for Zoning By-law Amendment and I/we authorize _____
to make this application on my/our behalf.

Date

Signature of Owner

Date

Signature of Owner