

THE CORPORATION OF THE MUNICIPALITY OF WEST ELGIN

BY-LAW 2007-117

**BEING A BY-LAW TO ADOPT AN ACCOUNTABILITY AND
TRANSPARENCY POLICY**

WHEREAS Section 270(1) subsection 4 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, comes into effect on January 1, 2008;

AND WHEREAS subsection 4 of Section 270 (1) of the Municipal Act provides that a municipality shall adopt and maintain policies with respect to the manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public.

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF WEST ELGIN ENACTS AS FOLLOWS:

1. That Schedule "A", attached hereto and forming part of this by-law, is hereby adopted as the policy for "Accountability and Transparency".
2. This by-law shall come into force and effect on January 1, 2008.

READ A FIRST, SECOND and THIRD TIME THIS 20th DAY OF DECEMBER,
2007

"Graham Warwick"
MAYOR

"Norma Bryant"
CLERK

MUNICIPALITY OF WEST ELGIN POLICY MANUAL			
Chapter:	Council	Index No.	
Section:	Municipal Act	Effective Date:	Jan 1 08
Subject:	Accountability and Transparency	Revision Date:	
		Page:	1 of 1

- 1 **PURPOSE:**
- 1.01 To adopt and maintain a policy for the manner in which the municipality will try to ensure that it is accountable to the public for its action and that its actions are transparent to the public in compliance with Section 270 (1) of the Municipal Act, 2001.
- 2 **POLICY:**
- 2.01 The guiding themes of this policy are:
- (a) Municipal powers, or how decisions are taken and implemented and services are provided;
 - (b) Transparency, or how able are outside parties to observe how those decisions are taken and implemented; and
 - (c) Accountability, or how Council and staff are held to account for their actions and how those actions are explained and justified.
- 2.02 The Corporation of the Municipality of West Elgin have adopted the following policies and procedures to ensure openness and responsible governance:
- (a) Sale and disposition of land
 - (b) Procedural by-law
 - (c) Hiring policy
 - (d) Procurement of goods and services policy
 - (e) Provision of notice
 - (f) Delegation of authority policy
 - (g) Closed meeting investigator
- 3 **ADMINISTRATION:**
- 3.01 This policy shall apply to the actions or decisions undertaken or made by Council, Staff, Committees and Local Boards.
- 4 **ATTACHMENTS:**
- 4.01 None

Council authorization: By-law 2007-117

