

Municipality of West Elgin



WEST ELGIN FIRE DEPARTMENT



FIREFIGHTER RECRUITMENT INFORMATION GUIDE

WEST ELGIN FIRE DEPARTMENT MISSION STATEMENT

To serve the community by protecting life, property, and the environment through education, prevention, and timely response to emergencies, consistent with current standards/regulations and prudent utilization of public funds.

ABOUT WEFD

The West Elgin Fire Department operates 2 Stations with approximately 35 on-call Firefighters. The Officer compliment includes a Fire Chief, 2 District Chiefs, Captains and a Fire Prevention Officer.

The firefighters proudly protect over 5000 residents within 322 square kilometers of Elgin County. West Elgin is a rural community with two villages, Rodney and West Lorne, several hamlets and the Lake Erie shoreline. Port Glasgow has a vibrant marina and beach area. Agricultural businesses include field & specialty crops as well as raising livestock.

WEFD provides a wide range of services including fire suppression, public education and motor vehicle collision response. Aldborough Public School, St. Mary's Catholic School, and West Elgin Secondary School are also protected by our Fire Department, along with 18 kilometers of Highway 401. We are an active member of the Elgin County Mutual Aid Association.

West Elgin Fire Department Facts:

- Respond to over 100 incidents a year
- Firefighters train a minimum of twice a month, plus complete regular truck and equipment inspections twice a month as well
- 8 apparatus (fire trucks)
 - 2 Rescues, 2 Pumpers, 2 Tankers, 1 Command Vehicle, 1 Support Vehicle
- 2 Stations
 - Rodney, Station #1
 - West Lorne, Station #2

We Need:

- Dedicated, honest and positive individuals who have an interest in protecting their community and would like to join the West Elgin Fire team and become a Probationary Firefighter.

We Offer:

- Paid training and calls
- The opportunity to join a Proud and Professional Fire Service
- The honour of serving the residents of West Elgin
- Individually issued bunker gear, helmet, gloves, boots, SCBA mask and other Personal Protective Equipment as needed
- VFIS Insurance coverage

We Require:

- 18 years and older
- First Aid/CPR/Medical training - within 1 year of recruitment
- DZ License – have or obtain within 1 year of recruitment
- Medical clearance for firefighter duties from a physician - due upon recruitment offer
- Successful physical agility test
- A Police Vulnerable Sector Check - due upon recruitment offer
- A satisfactory MTO driver's abstract - due upon recruitment offer
- NFPA 1001 Firefighter Certification - Levels 1 & 2
 - IFSAC or Pro Board Certificate OR
 - Obtain within 1 year of recruitment through West Elgin/Elgin County training programs. New Recruit training is typically scheduled on 1- 2 weekends a month from January-June.
- To live or work in the Municipality of West Elgin.
- A commitment to regularly attend training and respond to calls.

Application Process:

- Application forms can be picked up at the West Elgin Municipal Office at 22413 Hoskins Line, Rodney from 08:30 to 16:30hrs on regular business days or can be found at www.westelgin.net
- Completed applications along with a current resume and cover letter can be dropped off in the same manner as above or sent to fireadmin@westelgin.net
- When positions are available you may be contacted for an interview.

THANK YOU FOR YOUR INTEREST



WEST ELGIN FIRE DEPARTMENT APPLICATION FOR ON-CALL FIREFIGHTER

DATE PREPARED	MO	DAY	YR
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Attach Resume & Cover Letter to this Application

Please check which Station you are applying for:

Station 1 - RODNEY ☐

Station 2 – WEST LORNE ☐

PERSONAL INFORMATION

APPLICANT'S NAME (FIRST, LAST)		EMAIL ADDRESS	
STREET ADDRESS		CITY	POSTAL CODE
TELEPHONE NO (HOME)		TELEPHONE NO. (CELL)	
ARE YOU LEGALLY ELIGIBLE TO WORK IN CANADA? YES <input type="checkbox"/> NO <input type="checkbox"/>		HAVE YOU EVER WORKED FOR THE TOWNSHIP OF SOUTHWOLD? YES <input type="checkbox"/> NO <input type="checkbox"/>	

EDUCATION

(CIRCLE LAST YEAR COMPLETED)

SECONDARY SCHOOL	9 10 11 12 OAC.	NATURE OF COURSE
COLLEGE/UNIVERSITY	1 2 3 4 5	
DEGREE/DIPLOMA OBTAINED		

EMPLOYMENT

(Beginning with your present employer, please list separately all jobs you have held including part-time positions. You may wish to attach a resume.)

COMPANY NAME			PRESENT/LAST POSITION			
STREET ADDRESS			PERIOD OF FROM YR MO TO YR MO EMPLOYMENT			
CITY	PROVINCE	POSTAL CODE	NAME OF SUPERVISOR			
TYPE OF BUSINESS			REASON FOR LEAVING			
COMPANY NAME			PRESENT/LAST POSITION			
STREET ADDRESS			PERIOD OF FROM YR MO TO YR MO EMPLOYMENT			
CITY	PROVINCE	POSTAL CODE	NAME OF SUPERVISOR			
TYPE OF BUSINESS			REASON FOR LEAVING			

FIREFIGHTING EXPERIENCE

DO YOU HAVE PREVIOUS FIREFIGHTING EXPERIENCE?

YES ☐

NO ☐

IF YES, PLEASE COMPLETE THE FOLLOWING:

WHERE WAS THE FIREFIGHTING EXPERIENCE OBTAINED?

☐ ANOTHER FIRE DEPARTMENT _____

☐ INDUSTRIAL ORGANIZATION/FIRE _____

☐ NATURAL RESOURCES ☐ OTHER _____

DRIVING EXPERIENCE

DO YOU POSSESS A VALID DRIVER'S LICENCE?

YES ☐ NO ☐

WHAT DRIVER CLASS DO YOU POSSES? _____

HAVE YOU HAD ANY EXPERIENCE OR TRAINING IN DRIVING HEAVY VEHICLES?

YES (EXPLAIN BELOW) ☐ NO ☐

RELATED SKILLS

INDICATE SKILL LEVEL BY CHECKING APPROPRIATE BOX BELOW AND GIVE EXPLANATION WHERE INDICATED.

SKILL LEVEL 0	NO EXPERIENCE OR TRAINING
SKILL LEVEL 1	SOME FAMILIARITY AND COMPETENCE HAS BEEN ACQUIRED THROUGH PERSONAL EXPERIENCE, HIGH SCHOOL COURSES OR OTHER TRAINING OF AN INFORMAL NATURE.
SKILL LEVEL 2	SKILLS ARE AT AN ADVANCED LEVEL, ACQUIRED THROUGH EXTENSIVE PERSONAL INVOLVEMENT AND/OR POST SECONDARY COURSES.
SKILL LEVEL 3	A TRADE LICENCE OR RECOGNIZED CERTIFICATE IS HELD, OR SIGNIFICANT PROFESSIONAL EXPERIENCE HAS BEEN ACQUIRED. PLEASE INCLUDE COPIES OF LICENCES OR CERTIFICATES WITH YOUR APPLICATION.

SKILLS TABLE

MECHANICAL - APPLIANCE /
OFFICE / MOTOR / EQUIPMENT
PUMPS, VALVES, SPRINKLER
SYSTEMS

BREATHING APPARATUS

ELECTRICAL SYSTEMS

ELECTRONIC SYSTEMS / COMPUTER TECHNOLOGY

CLIMBING SKILLS

WORKING FROM HEIGHTS

RESCUE PROCEDURES, i.e. NURSING, LIFEGUARDING

KNOWLEDGE OF FIRE SAFETY PRACTICES

OCCUPATIONAL HEALTH & SAFETY

BUILDINGS - INSPECTION / MAINTENANCE / DESIGN

READING BLUEPRINTS / DIAGRAMS / CHARTS

ATHLETICS / SPORTS / FITNESS

COACHING / TEACHING / RECREATION LEADERSHIP

0

1

2

3

☐☐

FIRST AID COURSE - HOLD CURRENT CERTIFICATE

EXPIRY DATE: _____

☐ YES

☐ NO